

PAGE COUNTY BOARD OF SUPERVISORS

REGULAR MEETING – MINUTES

GENERAL DISTRICT COURTROOM

DECEMBER 11, 2001

MEMBERS

PRESENT:

Allen Cubbage	Chairman, District 3
Nora Belle Comer	Vice Chairman, District 1
Elaine Mayberry	Supervisor, District 2
Gerald Cubbage	Supervisor, District 4
Robert Good	Supervisor, District 5

ALSO PRESENT:

C. Dean BeLer	County Administrator
Rodger Smith	County Attorney
Sheriff Presgraves	
Charles Campbell	Commissioner of Revenue
C.R. Suddith Jr.	Treasurer
Ben Endicott	Director of Computer Services
Ms. Anderson	Gypsy Moth Coordinator
Sherry Cornell	Animal Control Officer
Reed Beahm	Special Project Coordinator
Geraldine Cubbage, Accountant	Accountant
Donna Hoke	Clerk

Call to order:

At 2:30 p.m. Chairman Allen Cubbage called the meeting of December 11, 2001 to order, with the invocation given by Vice Chairman Comer, followed by Supervisor Good reciting the Pledge of Allegiance.

County Administrator's Comments:

Mr. BeLer noted that the employee Christmas dinner still had issues that needed to be

addressed, but that all information would be sent to employees as soon as possible.

The County Administrator noted that preparations for signing the landfill contract are taking place. Mr. BeLer said that the Board would be kept advised as to current updates through Mr. Beahm, Mr. Cornwell, or himself.

Mr. BeLer noted that he would like to recommend the addition of a report from Animal Control, along with the deletion of Grandview Farms contract, to the agenda.

Christmas dinner:

After a brief discussion, it was the consensus of the Board to have the dinner at the Day's Inn, with the County paying for both the employee and one guest.

Telephone system report:

Mr. Endicott addressed the Board to briefly inform them of the present phone system. It was noted that the current system is desperately in need of updating, with only one more line available for service. Mr. Endicott explained the four options that he could bring to the Board after research. Options being as follows;

1.) Upgrade the current key system to support eight more telephone extensions, (cost \$2,257),

2.) Upgrade the current key system and add voice mail to support eight more telephone extensions or add voice mail for both outside lines and intercom extensions, (cost \$6,257),

3.) Replace the current key system with a PBX that will support voice , and data for administrative offices and courts, (cost \$36,000),

And 4.) Replace the current key system with a PBX that will support voice, and data for the whole Administrative, Court, Sheriff's office and Jail with expansion capability to include Social Services and Extension office later, (cost \$55,000).

It was noted that lease purchase was also an option. At the conclusion of the report, Mr. Endicott mentioned that his recommendation, noted that the stated long-range goals of the Board included a new county office building. Replacing the current phone system would be necessary at that time. Since some sort of action needs to be taken at this time, upgrading the system would seem a wise course of action.

Board members asked questions concerning the telephone system, and it was decided

to bring back at a later date during a work session.

Gypsy Moth Program report:

Ms. Anderson addressed the Board giving them a brief update on the gypsy moth program. Things were noted as going very well, while the landowners were being kept apprised of any new information. Ms. Anderson said that they had been working with approximately thirty land owners, and have sprayed five hundred acres. There has been a lot of additional work to do on the program since it has not been active for the last four years. Ms. Anderson was able to supply the Board with the current newsletter, and concluded in inviting anyone that would be interested to attend the open house held this coming Friday.

Building Codes Enforcement needs:

Mr. BeLer informed the Board that Mr. Kenneth Fox was unable to give his report as planned, due to illness. The report was deferred until the next regular meeting.

Animal Control report:

Mr. Beahm, and Ms. Cornell were asked to address the Board briefly on an update on the Animal Shelter. Ms. Cornell took the floor explaining that the shelter had taken on numerous repairs and renovations, but that it was still too small to adequately supply the needs required. It was noted that Dr. Ruth will be inspecting the shelter at the beginning of the year, and could possibly administer a thousand (\$1,000) dollar fine for each flaw found. The main problem facing the County presently is the lack of a separate quarantine room that is required. This room would need separate air and plumbing to meet standards. Mr. Beahm acknowledged that a lot of work has been done, but certain work may be unnecessary if a new shelter will be constructed in the near future. In conclusion, it was noted that the County needs to be moving in a positive direction to build a new shelter by July 2002.

Redistricting:

Mr. BeLer addressed the Board requesting that this item be deferred until later in the meeting, as material was not complete.

Annual meeting of the Board:

After discussion it was the consensus of the Board to schedule the regular board meeting for January 15, 2001, and to also schedule an organizational meeting of the board for January 2, 2002 at 9:00 a.m. in the General District Courtroom.

Approval of minutes:

After discussion, the Board approved minutes as amended.

MOTION:

Supervisor Mayberry moved to approve the minutes from October 9, 2001 and November 14, 2001 as amended.

Supervisor Comer seconded. The motion was carried by a vote of 5-0.

AYES: Elaine Mayberry, Nora Belle Comer, Robert Good, Allen Cubbage, and Gerald Cubbage.

NAYS: None

Warrant List:

MOTION:

Supervisor Comer moved to approve accounts payable checks ranging in numbers from 133308 through 133524, (excluding check number 133436), totaling \$525,973.00, Payroll checks ranging in numbers from 205984 through 206128, totaling \$196,749.32 and Payroll Electronic Transfer (F.I.C.A., Medicare, and Federal Withholding), totaling \$72,529.33, for a grand total of \$795,161.65.

Supervisor Mayberry seconded. The motion was carried by a vote of 5-0.

AYES: Robert Good, Elaine Mayberry, Nora Belle Comer, Allen Cubbage, and Gerald Cubbage.

NAYS: None

MOTION:

Supervisor Good moved to approve accounts payable check # 133436, payable to Dr. Mayberry, in the amount of \$90.00.

Supervisor Comer seconded. The motion was carried by a vote of 4-1.

AYES: Robert Good, Gerald Cubbage, Allen Cubbage, and Nora Belle Comer.

NAYS: None

ABSTAIN: Elaine Mayberry

Grandview Farms contract renewal:

After board discussion it was the consensus of the Board to table this issue.

Consent Agenda:

The consent agenda was briefly discussed with the decision to remove the items listed as Holiday Schedules, and Tourism Payments to Towns. The Following are the items remaining on the consent agenda for approval.

Resolution of Emergency Procurement

A & E for County Office Building

Library Director-resolution

Holiday Paycheck

Resolution on Martha Graves

Resolution on Terry Pettit

Approval of Financial Reports

MOTION:

Supervisor Good moved to approve the consent agenda as presented.

Supervisor Mayberry seconded. The motion was carried by a vote of 5-0.

AYES: Elaine Mayberry, Robert Good, Allen Cubbage, Nora Belle Comer, and Gerald Cubbage.

NAYS: None

Chairman Allen Cubbage requested a complete report on the Tourism payment be gathered through the Chamber of Commerce.

Old Business:

Board Retreat:

Mr. BeLer asked if the Board would like a briefing on the planning document concerning the Board's retreat. After a brief discussion, it was decided to defer the report until the January work session.

Appointments to Boards and Commissions:

Discussion between board members took place regarding the reappointment of Mr. Bosley, and Mr. Painter to the Planning Commission. Supervisor Mayberry noted that she had not been able to talk to Commissioner Diebert as to his willingness to continue on the Planning Commission. It was noted that Supervisor Good would serve on the Social Service Board, and Supervisor Comer would be willing to serve on the Northern Shenandoah Valley Regional Partnership. Mr. BeLer suggested that the appointments be deferred until the January work session. In conclusion, Mr. BeLer recommended that the last two reappointed members to the Planning Commission have their terms retroactive.

MOTION:

Supervisor Mayberry moved the terms of Commissioners Hansbrough, and Watkins becomes retroactive to the original expiration date.

Supervisor Comer seconded. The motion was carried by a vote of 5-0.

AYES: Elaine Mayberry, Allen Cubbage, Gerald Cubbage, Robert Good, and Nora Belle Comer.

NAYS: None

Shenandoah Valley Water Authority:

Supervisor Comer noted that she had talked to certain people within the Water Authority, and commented that it would be in the Board's interest to have a joint meeting with them and the Board of Supervisors. Staff was directed to organize a joint meeting for the January work session, therefore no official action was taken at the current regular December meeting.

Tourism funds:

After a brief discussion, it was recommended that the County continue their practice to award each of the Towns with \$1,500.00 to put towards parades or activities as they so desire.

MOTION:

Supervisor Good moved to award the Towns of Shenandoah, Stanley, and Luray a tourism fund in the amount of \$1,500.00.

Supervisor Mayberry seconded. The motion was carried by a vote of 5-0.

AYES: Elaine Mayberry, Allen Cubbage, Gerald Cubbage, Nora Belle Comer, and Robert Good.

NAYS: None.

Redistricting:

Mr. BeLer explained that it was brought to the County Attorney's attention that the populations were not correctly addressed on the maps. Therefore, it was recommended that the redistricting issue be deferred until Wednesday December 13, at 5:00 p.m. to allow time to establish the proper certified populations and attach them to the maps.

Closed session:

No closed session was necessary at this time.

Recess: 3:50 p.m.

Reconvened: 6:30 p.m.

Citizen comments:

Lee McWhorter-

Mr. McWhorter spoke on the subject of scavenging at the landfill. Mr. McWhorter felt that citizens should be able to remove recyclables from the landfill if they thought that they could make good use of it.

Doris Lansberry-

Ms. Lansberry addressed the Board stating how sad it was that the Board was not on the same page as the citizens of Page County. Ms. Lansberry also spoke of the lay-offs in the county's industries, concluding with comments about the Board's retreat.

Scheduling meeting dates:

After a short discussion concerning meeting with legal counsel, a date of December 13, 2001 at 3:00 was set to consult with legal counsel.

Budget for fiscal year ending June 30, 2002: [*\(attachment # 1-Budget policy directives and calendar\)*](#)

The County Administrator supplied the Board with a handout which contained the recommended budget directions in the preparation of the fiscal year 2002 budget. Items discussed were CIP's and scheduling a joint meeting with the School Board Office. It was the consensus of the Board to arrange a joint meeting towards the end of January.

Mr. BeLer also supplied a budget calendar for FY 2002, asking the Board if it was their wish to make any changes to either the policy directives or calendar.

After the Board briefly discussed both handouts it was determined that the following changes be administered.

#3- Cost of living adjustments (COLA) 3% cost of living figure, shall be a working figure only. (Applicable to County employees only.)

#4- Budget requests in excess of 2% Cost of Living Adjustment (COLA), exclusive of current salaries, shall be justified as "Program Expansions."

Projected final budget is April 1, 2002.

Approval of wire transfer:

Mr. BeLer recommended the approval of a wire transfer pertaining to Landfill Contract signing, stating that this is necessary as transfer details will not be decided until the day that the contract is signed.

MOTION:

Supervisor Mayberry moved to approve a wire transfer not to exceed \$249,000.00 as

final settlement with Tellurian for closing on the revised DFA.

Supervisor Good seconded. The motion was carried by a vote of 4-1.

AYES: Robert Good, Elaine Mayberry, Nora Belle Comer, and Allen Cubbage.

NAYS: Gerald Cubbage.

Public Hearing: 7:15 p.m.

Special Use Permit (DeWayne Shifflett)

The Chairman opened the Public Hearing.

Mr. McWhorter addressed the Board asking that the Board approve the special use permit, stating that it would help the County's tax base.

Public hearing closed 7:19 p.m.

Supervisor Gerald Cubbage noted that the Planning Commission recommended approval by a unanimous vote.

MOTION:

Supervisor Good moved to approve DeWayne Shifflett's Special Use Permit application to allow for a singlewide manufactured home (14x60) on a lot zoned Residential because there are other manufactured homes in this subdivision (Land of Shenandoah) tax map #96A2-1-C16, and the Planning Commission recommended approval by a unanimous vote.

Supervisor Mayberry seconded. The motion was carried by a vote of 5-0.

AYES: Elaine Mayberry, Robert Good, Allen Cubbage, Gerald Cubbage, and Nora Belle Comer.

NAYS: None.

Public Hearing: 7:20 p.m.

Proposed ordinance (tax-relief Shenandoah)

The Chairman opened the public hearing, asking if anyone would like to speak in favor or opposition to the proposed ordinance.

The County Attorney addressed the Board explaining the course of the proposed ordinance.

Mr. Lee McWhorter spoke in favor of the proposed ordinance, asking the Board to vote in favor of passing the proposed ordinance.

Public hearing closed: 7:22 p.m.

MOTION

Supervisor Good moved to consider adding Article XV to Chapter 105, Section 105-65 to the Code of Page County, Virginia, which is a partial exemption from Real Estate Taxation for the Town of Shenandoah, Va.

Supervisor Comer seconded. The motion was carried by a vote of 5-0.

AYES: Elaine Mayberry, Robert Good, Allen Cubbage, Gerald Cubbage, and Nora Belle Comer.

NAYS: None

Public hearing: 7:22 p.m.

Traffic laws

The Chairman opened the public hearing, asking that Sheriff Presgraves and Rodger Smith offer assistance in any questions that citizens may have.

Both the Sheriff and County Attorney briefly addressed the issues pertaining to the traffic laws.

The Chairman opened the floor to discussion in favor or opposition to the traffic laws.

Mr. Lee McWhorter spoke in favor of the traffic laws, stating that it would bring additional revenues to the County.

Ms. Lansberry mirrored Mr. McWhorter's comments, adding that the additional revenues should be received by the Sheriff's department.

Public hearing closed: 7:27 p.m.

MOTION:

Supervisor Comer moved to consider the adoption of a local ordinance pursuant to the authority of Section 46.2-1313 of the Code of Virginia (1950), as amended, adopting and incorporating in the Code of Page County, Virginia, the provisions and laws of the State of Virginia contained in Title 46.2, Article 9 of Chapter 11 of Title 16.1, and Article 2 of Chapter 7 of title 18.2. Effective January 1, 2002.

Supervisor Gerald Cabbage seconded. The motion was carried by a vote of 5-0.

AYES: Elaine Mayberry, Nora Belle Comer, Gerald Cabbage, Allen Cabbage, and Robert Good.

NAYS: None

Public Hearing: 7:29 p.m.

Sub-division law enforcement

The Chairman opened the public hearing for people to speak in favor or opposition to the proposed ordinance.

Both the Sheriff and Rodger Smith addressed questions pertaining to the proposed ordinance.

Mr. Lee McWhorter addressed the Board stating that he was in favor of approving the proposed ordinance so that traffic within sub-divisions could be monitored and controlled more efficiently.

Mr. Bruce Arnold spoke in favor of approving the proposed ordinance, stating that the sub-division that he lives in has become more dangerous where traffic is concerned.

Public hearing closed: 7:36 p.m.

MOTION:

Supervisor Comer moved to approve the ordinance pursuant to Section 46.2-100 of the Code of Virginia (1950), as amended, for the purposes of law enforcement within the County of Page, Virginia, the definition of highway shall include the entire width between

the boundary lines of all private roads or private streets located within the County of Page, Virginia, including but not limited to those private roads or private streets located within any subdivision of the County. Effective January 2, 2002.

Supervisor Mayberry seconded. The motion was carried by a vote of 5-0.

AYES: Elaine Mayberry, Nora Belle Comer, Robert Good, Allen Cubbage, and Gerald Cubbage.

NAYS: None

Supervisors Time:

Supervisors Comer and Gerald Cubbage wished everyone a happy holiday.

Cancellation of check to Olver, Inc.:

MOTION:

Supervisor Comer moved to cancel check #133206, dated 11/14/01, payable to Olver, Inc., in the amount of \$64,057.90.

Supervisor Mayberry seconded. The motion was carried by a vote of 5-0.

AYES: Elaine Mayberry, Nora Belle Comer, Robert Good, Gerald Cubbage, and Allen Cubbage.

NAYS: None

New Business:

County Office Building

Mr. BeLer supplied the Board with a handout in which he explained the current status of the structural renovations on the building. Mr. BeLer stated that this matter has been known to the County and the occupants of the building, but only recently has the County been made aware of the severe implication and gravity. Mr. BeLer concluded in saying that there are a variety of options for relocations, and that a committee has been formed to explore the options.

Both the Commissioner of Revenue, and Treasurer addressed the Board to voice their

concerns regarding the building.

MOTION:

Supervisor Comer moved to ratify the County Administrator's authorization to contract with Baughan and Baukages, to approve the contract with Baughn and Baukages not to exceed \$20,000, to approve a budget transfer in the amount of \$58,000 from Contingency to Capital Projects- County Office Building Renovations.

Supervisor Good seconded. The motion was carried by a vote of 5-0.

AYES: Robert Good, Nora Belle Comer, Elaine Mayberry, Gerald Cubbage, and Allen Cubbage.

NAYS: None.

At close of the meeting, Supervisor Comer directed staff to research the possibility of advancing Kenny Campbell wages until his disability is activated.

Recess: 8:45 p.m.

The Board recessed until December 12, 2002 at 5:00, in the General District Courtroom.